

PVEA Home & School Association Meeting

September 25th, 2026

1. Call Meeting to Order – *Shana @7:56am*
2. Welcome and Introductions - *Shana*
 - a. Reminder to update your profile on the HSA website
Please make sure to update with your student's teachers to assist with emails, communications, sign distribution, etc.
 - b. Follow HSA on Instagram (pvea_hsa) and Facebook (PVHSA)
 - c. Volunteer badges: All existing badges must be renewed for this school year. The renewal and new application process this year starts ONLINE with a link from the district. New volunteer badges also require a TB assessment and fingerprinting. 2025/26' badges expire TODAY.
3. Principal's Report - *Mr. Fong*

School Site Council – all 3 individuals running will be taking part. It's a two-year term. Denise (2nd year). We need one more parent – Erica Sharp said she will submit her application. September meeting will likely be next week, communication will be sent out.

Character education - Monthly assemblies will begin next month. October will be a focus on Kindness Request from parents

Picture Day – last day to turn in order forms. Pictures will be available to order through the weekend. Link will be sent for ordering out on Parent Square.

Secretary Position opening to fill Tricia's position. Currently an open call for candidates.
4. Teacher's Report - *Coach C*
5. Reports
 - a. San Jose Giant's PVEA Night Out - *Michelle*
Just missed the increase from 15% to 30% - need to hit 100 tickets
Sold 97 tickets – Made \$175 from August event
Sold 144 tickets - \$528 from April event
 - b. Dinner Night Out @ Bubbles and Brew - *Denise & Missy*
Successful evening - Earned \$397.20 after back to school night. Thank you for coming!
 - c. 2nd Annual Parent's Gala! - *Michelle, Missy & Denise*
Successful event – Earned over \$20K. Helpful to have classroom baskets available online prior to event.
 - d. Toy Story Movie Night - *Marina*
Fun night. Trivia was fun for the kids. Time of the event was mixed up between the school and HAS. Used trivia to help fill the gap between the time difference. Made a couple hundred dollars from concessions. Last year the magician was a good option for family fun night – will look into utilizing again this year.
Bell schedule makes it difficult to hold an assembly during the school schedule. Not enough time to hold an assembly during school. Bell schedule changes each year so the hope is that we will be able to coordinate an assembly at some point. Looking at options for an outdoor assembly
6. Programs
 - a. Funvisor - September 25th – *Josh*
Today at lunch! Next FunVisor
 - b. Panther Den - First Den of the year - September 28th – *Sara*
Coming Monday! We need volunteers! Especially for the middle grades (930 – 1030 commitment) HSA Friday Update going out today that includes Panther Den info with a call for volunteers.
 - c. Panther Prowl - September 30th - *Denise, Michelle, Missy, Stephanie*
Canopies can have logos as long as they are not alcohol related. Very close to reaching our \$60K goal – Foam Party. Stretch goal at \$80K earns a BMX assembly – families can attend if

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they have volunteer badges. Possibly utilize assembly budget to have BMX party if we don't reach \$80K.

Current weekend challenge - Top 6 students this weekend will get to pie Coach C or Coach Barry in the face on Monday.

Every student gets a t-shirt will be colors of the rainbow. School wide picture will be taken at 7:50. Full cost of running the panther prowl is covered by sponsors. 100% of the money raised will stay at the school, not like Apex last year where a portion of the money was taken.

Parent will be a DJ. Coach C or Coach Barry will warm up the students. Super fun day, even if you can only come for your student's time.

- d. Meet the Masters (planning meeting October 2nd at 7:50am in MPR) - Melanie

- e. Poinsettia Sales - Sales Open October 2nd - Missy & Denise

Order forms due October 12th

\$15 for small, \$30 for large – Earn \$8.75 for large, \$6 for small.

All money raised helps the 4th and 5th graders pay for Sacramento and Science Camp

- f. Project Cornerstone (first planning meeting October 7th at 7:50am) – Lauren

First book is Cappybara has many friends. Working on a couple idea for a few project – making a friendship bridge. Meet in the POD on Oct 7th right after drop off. Have about 50% coverage in classes. Lauren will send an email on Monday to those whole volunteered already

- g. Unity Day - October 21st – Karie

National Anti-bully day. Junior high kids help, each grade is split up to participate. Orange ribbons are tied on back fence to make a heart to have up all year. Volunteer sign-ups available on the HSA website.

- h. Fall Fest - October 23rd & 4th/5th Grade Fundraising - Shana & Cassie

Huge fall fest committee this year, first time in several years. Total of 8 ladies on the committee. Bringing back the used book sale. Current budget is \$3000, committee would like to upgrade the prizes but would like to request a \$500 increase in budget. Need to upgrade several of the games this year. Requesting Spencer (DJ dad) to come. Found a cotton candy machine that we can borrow. Own the popcorn machine and snowcone machine. Hoping to get a larger obstacle course this year. Several dads are running the BBQ. Tri-tip sandwiches will be Pre-Sale only. Pre-order for tri-tip sandwiches will end on Wed Oct 21st @ 8am – pre-sale only. Hamburgers, hot dogs, veggie burgers – chips & drinks included in your meal. Please pre-order your food if possible! Helps to give a better idea what is needed. Volunteer request will go out to 4th and 5th grade families first – through HSA website. All profit from fall fest will go to volunteers at fall fest. Communicating with teachers to schedule an information meeting for 4th and 5th grade parents -

October 5th from 6-7pm

Request to increase fall fest budget by \$500 from \$3000 to \$3500

Marina move to approve, Denise 2nd. All approved. Motion passes

- i. Coupon Books - Stephanie

- j. Charleston Wrap - Jennifer

All materials are getting around Oct 7th. Monday November 2nd will run the event to earn prizes. Booklets will go out in Friday folders previous week. Open until December 1st.

- k. Hospitality Update - Marina & Stephanie

Communications will go out next week to volunteers. Impromptu event for September with Tricia leaving. Going to pulse the teachers about what they would like to see.

Suggest sending an email requesting volunteer interest on the HSA website.

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- I. Spirit Wear Update - *Stephanie*
Fall fest will have a display with all the shirts and QR code for people to order.
Finalize volunteer designs for spirit wear, make available for people to order
- m. Yearbook (please send pictures to PVEAyearbook@gmail.com) – *Denise*
Yearbook committee. Theme contest among 5th graders for ideas. Then open up for front cover design.
7. Volunteers update - *Marina & Teresa*
 - a. Committee heads needed for - Chess Club Co-Chair and any other ideas you have!
8. Treasurer's Report - *Shauna*
Next month we will have a report through September 30th.
Transition in process, constant improvement. Items in flux currently. Going forward there will be an updated budget and balance sheet. Increased transparency going forward. pvhsatreasurer@gmail.com any comments or questions are welcome. Check run will be done this weekend.
Next month we will present August & September budget to review and approve.
Acknowledge that a balance sheet was provided during the meeting through August 31, 2026
Marina move to approve, Ashley 2nd. 12 move to approve, 2 nay. Acknowledgement of the balance sheet passes.
9. Coming Up:
 - a. Funvisor - September 25th - Lunch Recess
 - b. Panther Den - September 28th
 - c. Panther Prowl - September 30th
 - d. Meet the Masters Prep Day - October 2nd @ 7:50am - MPR
 - e. Project Cornerstone Meeting - October 7th @ 7:50am - Front Office
 - f. No School on October 9th
 - g. Unity Day - October 21st
 - h. Fall Fest - October 23rd, 4:30-6:30pm
 - i. Panther Den - October 26th
 - j. Funvisor - October 24th
 - k. HSA Meeting w/ELAC - October 30th immediately following the Halloween parade, in the library
10. New Business and Q&A
Review meeting minutes from August to include conversation beyond poinsettia sales.
Michelle move to approve, Justin 2nd. All approved. Meeting minutes passed.
11. Adjourn @ 9:53 am

Next HSA Meeting: October 30th, Immediately Following the Halloween Parade

Tentative Calendar

August

- TK/K Playdate / TK Evaluations / TK/K Preview Day / PVEA Night @ SJ Giants Game

September

- Back to School Night / DNO @ Bubbles & Brew / Meet the Masters / Toy Story Movie Night / 2nd Annual Parent's Gala / Staff treats for Tricia's Last Day
- Funvisor - September 25th
- Panther Den - September 28th

October

- Poinsettia Sales begin October 2nd
- Meet the Masters art prep day - October 2nd
- Project Cornerstone meeting - October 7th @ 7:50am

- Poinsettia Sales end - October 12th
- Unity Day - October 21st
- Funvisor - October 23rd
- Fall Fest - October 23rd from 4:30-6:30pm
- Panther Den - October 26th
- HSA & ELAC Meeting - October 30th - After the Halloween parade

November

- Meet the Masters art prep day - November 6th
- Poinsettia Pickup - November 18th
- Adopt-A-Family flyer distribution
- Dinner Night Out
- Funvisor - November 13th
- HSA Meeting - November 20th

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- Hospitality Lunch for staff
- Panther Den - November 30th

December

- Book Fair - December 4th-11th
- Santa Stops By - December 4th
- Hospitality Breakfast for staff
- Dinner Night Out
- Funvisor - December 18th

January

- Dinner Night Out
- Hospitality Lunch for Staff
- Funvisor - January 22nd
- Panther Den - January 25th
- Super Bowl Squares begin - January 29th
- HSA Meeting - January 29th
- Family Movie Night - January 29th

February

- Super Bowl Squares End
- Dinner Night Out
- Panther Den - February 22nd
- Funvisor - February 26th
- HSA Meeting - February 26th

March

- Read Across America - March 2nd
- Bingo Night & Bake Sale - March 5th
- Funvisor - March 19th
- Dinner Night Out

- Hospitality Lunch for Staff
- HSA Meeting - March 19th
- Panther Den - March 22nd

April

- Book Fair - April 8th - 16th
- Open House and Auctions - April 8th
- Dinner Night Out
- Hospitality Lunch for Staff
- Bike/Walk to School Day - April 22nd
- Funvisor - April 23rd
- HSA Meeting - April 23th (26/27 School Year HSA Board nominations taken)
- Staff Appreciation Week - April 26th-30th
- Panther Den - April 26th
- Battle of the Books - April 30th

May

- Science Camp for 5th Graders - May 4th-7th
- Sacramento for 4th Graders - May 14th
- Funvisor - May 21st
- Dinner Night Out
- Panther Den - May 24th
- HSA Meeting - May 28th

June

- Dinner Night Out
- Hospitality Lunch for Staff
- 5th Grade Promotion

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the latest updates:**

